

## WILTSHIRE POLICE AUTHORITY

MINUTES of a MEETING held at POLICE HEADQUARTERS, LONDON ROAD, DEVIZES on THURSDAY 22<sup>ND</sup> SEPTEMBER 2011

PRESENT: Mr C Hoare (Chairman), Mr R Bluh, Mr R Britton, Mr C Caswill, Mr R Fisher, Mr B Fishlock, Mr B Ford, Ms J Hillyer, Mr C Humphries, Mr A Johns, Mrs G Mortimer, Mr P Sample, Mrs C Soden, and Mrs G Stafford

IN ATTENDANCE: Chief Constable B Moore, T/DCC P Geenty, ACC M Veale, Mr M Bennion-Pedley, Mr J Parker (*Item 8 Only*), Mr K Kilgallen, Mr M Prince, and Miss S Kyte

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1. **Apologies** Apologies for absence were received from Mr Macpherson, Mr Rogers, and Ms Tawiah.
  2. **Public Questions** There were none.
  3. **Declarations of Interest** There were none.
  4. **Chairman's Announcements** There were none.

5. **Minutes of the Meeting held on 16<sup>th</sup> June 2011**

Resolved: *To approve and sign the minutes of the meeting held on 16<sup>th</sup> June 2011.*

6. **Outstanding Actions**

Resolved: *To note the updates provided on the outstanding actions.*

7. **WPA and Force Risk Register**

The T/DCC stated that Risk 1.3 (Data Quality) and Risk 1.4 (Equality Act 2010) would both be reviewed in October following the introduction of control measures. Risk 1.5 (Introduction of New Finance System) would be moved to the finance risk register although it would be escalated back to the Corporate Risk Register if it was thought it would have a Forcewide impact.

Resolved: 1) *To amend the WPA Risk Register as follows:*

*Risk 1.10 (Force's Chief Officer Team is not at full strength): To amend the likelihood scoring from 5 to 2, giving a score of 16.*

*Risk 1.40 (Continued diligence – can the Police Authority maintain an efficient and effective force pending the arrival of Police and Crime Commissioners): To amend the likelihood scoring from 5 to 2, giving a score of 20.*

2) *To note the content of the WPA and Force risk registers.*

8. **Introduction of the New Single Non-Emergency Number – 101** The Head of Corporate Communications provided Members with an update on the new single non-emergency number which was launched on 19<sup>th</sup> September 2011. 24,000 flyers, leaflets and cards had been printed (at a cost of £360) promoting the new number and sent to contacts within local communities such as doctor surgeries, dentists, leisure centres, Town and Parish Councils. Articles had also been included in the Wiltshire Council and Swindon Borough Council magazines (free

of charge) and Neighbourhood Policing Teams were also being used to help promote 101. The launch of 101 would form part of a wider People First communications strategy which would be formally evaluated at the conclusion. However, early indications showed the move to 101 as a positive step by the public as it is an easier number to remember than the current 0845 number and the cost was reasonable.

All police forces are expected to move to 101 by January 2012. The South West region all went live with 101 on the same date. A regional launch was managed by Avon and Somerset and a local informal media briefing was arranged for the Wiltshire media at Police Headquarters.

*Resolved: To note the update provided by the Head of Corporate Communications.*

9. **Introduction of Police and Crime Commissioners** The Chief Executive stated that following the granting of Royal Assent on the Police Reform and Social Responsibility Bill, elections for Police and Crime Commissioners (PCCs) would be held on 15<sup>th</sup> November 2012. The Joint Committee responsible for Councillor appointments to the Police Authority would need to meet to consider any appointments due to expire before this date. There are a number of Independent Members whose appointments are due to expire before November 2012; it is likely that these will be automatically extended by the Home Office although there is currently no confirmation of this.

*Resolved: To note the verbal update provided by the Chief Executive.*

10. **Chief Constable's Performance Report 2011-12** A report by the Chief Constable covering the period 1<sup>st</sup> April to 31<sup>st</sup> July 2011 had been circulated. A verbal update was also provided and the following noted:

Strategic Priority 1: Tackling Violent Crime

- Levels of recorded violence had reduced by 20% against last year.
- The ACC had been asked to look into the service provided by Wiltshire to victims of violent crime and low levels of satisfaction with this service.

Strategic Priority 2: Managing those who cause the most harm in our communities

- Detection of serious sexual offences was currently showing amber, with distraction burglary detection rate showing as red. Both were only one detection away from target.

Service Delivery

- The Force Global Rostering System (GRS) was now able to provide further data around abstraction rates for Neighbourhood Policing Team (NPT) officers and this was currently 88.2% against a target of 80%.

The Chief Constable also reported on the following:

- Wiltshire commenced its pilot of the Domestic Violence Protection Orders on 1<sup>st</sup> July 2011. Two other Forces were also taking part (West Mercia and an area in Manchester). So far over 60 Domestic Violence Protection Notices (DVPNs) had been issued in Wiltshire of which 52 had been supported by Magistrates. The first quarterly review had been held with the Home Office and the pilot was evaluated as proceeding well.
- Operation Dagnet was taking place in Swindon today (22<sup>nd</sup> September) with NPT officers conducting various searches. The ACC would arrange a briefing note for Members.

- A number of Roadshows were being delivered to all staff which provided detail on the new policing model. A WPA Member had been identified to attend each of these Roadshows.

The Chairman then invited Members to comment:

- On behalf of Mr Macpherson, the Chairman stated that the report should refer to 'measures' rather than targets.
- Mrs Stafford queried how Wiltshire compared with the two other pilot areas in relation to DVPNs. The Chief Constable responded that Wiltshire was currently issuing approximately four times as many notices.
- The Chief Constable reported to Members on the death of a man arrested for the murder of a Swindon man. The death had occurred in prison and not in the custody of the Force and the Force should not, therefore, be involved in the investigation.
- The T/DCC stated that the Force IT Department were looking to provide analysis on those meeting details and priorities listed on the NPT pages on the Force external website to ensure compliance in these areas. Technical problems had been encountered in order for this to be done automatically but were being worked on.
- In response to Mr Caswill's request for an update on the Donovan Van Lill case, the ACC offered to provide a briefing to Mr Caswill and any other Member that was interested.
- The ACC also offered to provide a briefing to Members on the re-investigation into the murder of Adrian Cooksey.
- Mr Britton queried where the data for those killed and seriously injured (KSI) on Wiltshire roads was now recorded in the Chief Constable's performance report. KSI was not a specific measure for the Force due to the partner element to it. Although not included in the Chief Constable's report, the figures were still monitored through the Joint Strategic Performance Board.

- Resolved:
- 1) *To note the content of the report and the verbal update provided by the Chief Constable.*
  - 2) *To ask the Force to produce a briefing note for circulation to all Members on Operation Dagnet.*
  - 3) *That the ACC would provide a briefing to Mr Caswill, plus any other interested Member, on the Donovan Van Lill murder enquiry.*
  - 4) *That the ACC would provide a briefing to Members on the re-investigation into the murder of Adrian Cooksey.*

11. **Revenue and Capital Budget Monitoring Statements** A report by the Chief Constable from 1<sup>st</sup> April to 31<sup>st</sup> August 2011 had been circulated, the detail of which would be considered at the Budget Action Group meeting scheduled for 28<sup>th</sup> September. A report on the Automatic Number Plate Recognition (ANPR) project would be submitted to the October Strategy, Direction and Progress Committee meeting.

- Resolved:
- 1) *To note the content of the report.*

2) *That a report on the ANPR Project would be submitted to the October Strategy, Direction and Progress Committee meeting.*

12. **Medium Term Financial Strategy** A report by the Chief Constable had been circulated. The key points to note reported by the Director of Resources were:

- WPA was in a strong position with general reserves of £7.716m;
- The latest estimate of savings required was £14.141m;
- The Vision Wiltshire programme was currently estimated to save £13.399m;
- Council tax increases had been assumed at 2.5% each year;
- Pay awards had been assumed at 2.5% from September 2013;
- Inflation had been allowed at 3.5% in the first year and 2.5% in subsequent years;
- It was assumed that Police and Crime Commissioners (PCCs) would be cost neutral;
- The current rolling capital plan showed a balance of £0.800m in 2014-15; and
- WPA would not need to borrow in the foreseeable future.

Members reminded the Director of Resources that the costs for the office of the PCC may not be cost neutral as the structure was yet to be confirmed and there could be a major shift of resources to PCCs. The Chief Executive stated that on the appointment of a PCC, all police staff would be employed by the PCC. In the following six months some police staff would transfer back to the Chief Constable. There would need to be clarity within the budget detailing the transfer of staff / budgets so that any increases could be demonstrated to be part of the change in functions.

Resolved: *To approve the Medium Term Financial Strategy for 2012-13 to 2014-15.*

13. **Recruitment Strategy** A report by the Chief Constable had been circulated. The Director of Resources stated that the South West region was looking at a pre-assessment / initial recruit selection process for future Police Officer recruitment. There was some urgency to this as Wiltshire would be looking to commence recruitment in January 2012. The process for training new intakes was also being reviewed as there was not currently the capacity within the Force to support an average of 60 recruits per annum over the next few years.

Members commented as follows:

- If candidates were required to undertake a qualification then the Force would need to ensure it was satisfied with the quality that was being delivered.
- Random deselection should be minimised in favour of competence based selection. It should also take place sooner in the process to ensure good quality candidates. The Director of Resources stated that the Project Team were looking at this.
- Need to ensure that lessons learnt by other organisations using a similar process were identified and considered in the Wiltshire process.
- Ideally any new process identified should be tested and piloted before used by Wiltshire in January 2012. The Director of Resources stated that this was unlikely to happen due to timescales.

Resolved: *That a small group of WPA Members would work on the issues identified above with the Director of Resources.*

14. **Health and Safety Annual Performance Report 2010-11** A report by the Chief Constable had been circulated. Mr Fishlock, as Lead Member for Health and Safety, stated that it was encouraging to see the number of near misses had increased. The reporting of a near miss provided the opportunity for the matter to be researched and errors corrected or issues identified.

Resolved: *To note the content of the report.*

15. **Stop and Search Recording of Data and Disproportionality** A report by the Chief Constable had been circulated. The T/DCC stated that at the beginning of 2011, the disproportionality figure was 6.75 which had since reduced to 5.31 for the period 1<sup>st</sup> April to 30<sup>th</sup> June. The Stop Watch Group had been re-instated with representatives from County and Swindon Division, Community Advisors, and the Police Authority in attendance (Ms Tawiah is the WPA representative). The Group would continue to monitor stop and search data on a monthly basis and the Joint Strategic Performance Board would review this on a quarterly basis.

Resolved: *To note the content of the report.*

16. **National Riots and Impact on Wiltshire** A report by the Chief Constable had been circulated. The ACC stated that the Neighbourhood Policing Teams in Swindon worked hard during this period to provide reassurance to the public and the business community. Wiltshire deployed a number of officers to the Met and the Force had received positive feedback from them on the professionalism, capability and equipment used by Wiltshire officers. Recognition should also be made for those police staff who supported the front line, such as the workshop staff who worked to ensure a quick turn around of vehicles.

Cllr Bluh thanked the Force for the work that they did in Swindon during the national riots as it had had a huge impact on the reassurance given to the public.

Resolved: *To note the content of the report.*

17. **Protective Services** The ACC stated that following conversations with the WPA Protective Services Lead Member, Gill Stafford, it was felt that the governance arrangements in place for Protective Services should be reviewed. It was agreed that the Strategic Performance Lead Members would meet with the ACC and Local Commanders on a monthly basis. It was not intended to replicate other force meetings and the focus would remain at a strategic level. It was thought that as this process developed and the new policing model was implemented and matured, other opportunities for governance overview could be looked at.

Resolved: *To note the proposed new approach to the governance structure for protective services matters.*

18. **Committee Reports** The minutes of the following meetings were circulated:

<u>Meeting</u>	<u>Date</u>
Audit	27 <sup>th</sup> June 2011
Strategy, Direction and Progress	19 <sup>th</sup> July 2011
	2 <sup>nd</sup> August 2011
	6 <sup>th</sup> September 2011
Professional Standards	28 <sup>th</sup> July 2011

Resolved: *To note the above minutes.*

19. **WPA and Force Strategies** The Chairman stated that copies of those strategies discussed and approved by the Strategy, Direction and Progress Committee in August and September were available for Members' collection. These were:

- Business Improvement Strategy
- Collaboration Strategy
- Estate Strategy
- Information Management Strategy
- Information Systems and Technology Strategy
- People Strategy
- Procurement Strategy

20. **Group Reports**

Resolved: *To agree that the Value and Productivity Group Chairman should sit on the Budget Action Group so as to provide a link between the two Groups, with Mr Johns attending in the absence of the Chairman.*

21. **Conferences and Meetings Attended by Members since the Previous Meeting, and Future Conferences / Seminars**

Resolved: *To note Mr Ford's report on his involvement in Operation Drench.*

22. **Dates of Police Authority Meetings in 2011 and 2012**

2011	2012
3 <sup>rd</sup> November	9 <sup>th</sup> February
8 <sup>th</sup> December	19 <sup>th</sup> April

23. **Urgent Items** There were none.

24. **Exclusion of the Public**

Resolved: *In accordance with Section 100A (4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Items 25 to 29 below because it is likely that if a member of the public were present there would be disclosure to them of exempt information as defined in Paragraphs 1, 2, 3, and 4 of Schedule 12A to the Act.*

25. **Committee Reports** The minutes of the following meetings were circulated:

<u>Meeting</u>	<u>Date</u>
Professional Standards	28 <sup>th</sup> July 2011
Strategy, Direction and Progress	2 <sup>nd</sup> August 2011
	6 <sup>th</sup> September 2011

Resolved: *To note the above minutes.*

26. **Report on Inquest into Kayran** Mr Johns, Professional Standards Committee Chairman, informed Members that a meeting had taken place with the Force where this matter and Members' concern had been discussed. Mr Caswill stated that he was not clear of the extent to which the lessons learnt had been identified and implemented.

Following discussion, Mr Britton proposed that the minutes should record that Members had heard and accepted the Chief Constable's reassurance that lessons had been learnt and implemented. This was seconded by Mr Humphries and a vote taken. 12 Members voted to support the proposal with both Mr Caswill and Mr Sample abstaining from the vote.

- Resolved: 1) *To re-circulate the Chief Constable's report submitted to the Professional Standards meeting in May and to the Police Authority meeting in June to all Members.*
- 2) *To record that Members had heard and accepted the Chief Constable's reassurance that lessons had been learnt and implemented (Mr Caswill and Mr Sample abstained).*
27. **National Police Air Service** A confidential report by the Chief Constable was circulated.
- Resolved: *To give approval to the Value and Productivity Group to consider the proposal.*
28. **WPA Estate** A joint report by the Chief Executive and the Chief Constable had been circulated.
- Resolved: *To authorise the disposal of Unit 4, Prince Maurice Court, Devizes subject to:*
- i) *The Chief Executive, Treasurer, and Chief Constable approving the marketing and disposal process;*
- ii) *A chartered surveyor certifying that the disposal price is the best consideration that can be reasonable obtained for the Property; and*
- iii) *The disposals being otherwise on terms to be agreed by the Chief Executive, Treasurer, and Chief Constable.*
29. **Urgent Items** The Chairman agreed to accept the following urgent items:
- i) Olympics  
The ACC provided Members with a brief update. A significant amount of planning was taking place on a regional basis as well as locally. Decisions would be made in relation to annual leave in the near future. A report on how the Force would deal with abstraction rates during the Olympics and also for the period before and after was requested.
- Resolved: *To note the update provided by the ACC and to request a report on this subject for the December Police Authority meeting.*

(Duration of Meeting: 10.30am to 1.35pm)